

# CALL FOR EXPRESSION OF INTEREST

The CLEEN Foundation (formerly known as Centre for Law Enforcement Education) is a non-governmental organization established in January 1998 with the mission of promoting public safety, security, and accessible justice through empirical research, legislative advocacy, demonstration programs and publications, in partnership with government and civil society.

Applications are invited from suitably qualified research firms for the consultancy job below:

**Job Description:** Baseline Survey to carry out Security Threat Assessment ahead of 2019 Elections

**Location:** 36 states and the Federal Capital Territory

**Type of Contract:** Short-term (3 Weeks)

## Background

The DFID-Supported Project on Promotion of Public Safety and Security for the 2019 General Elections in Nigeria aims to proactively implement interconnected activities that will mitigate security threats and electoral violence in Nigeria pre, during and post 2019 general elections, this is with a view to enhancing election security management in Nigeria while providing safe spaces for the electorate to go to the ballot. It is within this context that CLEEN Foundation, in collaboration with the Electoral Institute and the Election Risk Management of INEC will carry out **risk assessment of the election environment to identify potential security threats ahead of the election with a view to mitigating the threats to avoid any election violence.**

## Broad Project Objective

This project seeks to identify potential security threats across the 36 states of the Federation and the Federal Capital Territory to be published and disseminated for the safety of all citizens and to aid the intervention of CLEEN Foundation and other election stakeholders.

## Specific Objective of the Consultancy

To conduct a baseline survey on potential security threats in the 36 states of the Federation including the Federal Capital Territory ahead of the 2019 general elections in Nigeria.

## Scope of Work

The successful Research firm will facilitate a concise research using the standardized Election Violence Mitigating Tool. The Findings will aid the intervention of CLEEN Foundation and electoral stakeholders (Police, INEC, CSOs, and Media) in mitigating electoral violence

## Key Responsibilities

Below are the specific roles and responsibilities for the potential firms:

- Scripting of the Questionnaire on Data Collection Software
  - Recruitment and training of field workers
  - Pilot survey to test the instrument
  - Actual field work in the 36 states including the FCT
  - Data Cleaning and Analysis

## Key Deliverables

- Cleaned data set (SPSS) from the field
- Field report and the methodology note
- Data analysis generated and presented in tables (Microsoft Excel and Word).

## Sample Size:

- 11,000 Respondents in total from the 36 states and the Federal Capital Territory

## Lines of Reporting/Position in team

- The successful research firm will work closely with the Research and Strategy Department of CLEEN Foundation

## Competencies and Required Skills

- The research firm must be available in the 36 states of the Federation and the FCT to carry out the survey.
- Demonstrable experience of producing high-quality, credible social science research
- Knowledge of research, monitoring and evaluation methodologies, including quantitative and qualitative research methods.
- Familiarity with the geography of the research locations

## How to Apply

Interested and qualified research firm should submit their proposals, with the experience and skills described above to: [procurement@cleen.org](mailto:procurement@cleen.org) which must include the following:

- A Cover Letter introducing the research firm and how the skills and competencies described above are met, with concrete examples.
- A 1-page outline of the proposed methodology.
- An overview of the work of the research firm (maximum of 3 pages) including two referees conversant with their work.
- A sample of a previous assessment or research report(s)
- Proposed budget and work plan

## Application Closing Date

Applications will be reviewed on rolling bases and closes on 10<sup>th</sup> December, 2018. Only shortlisted firms will be contacted. Applicants are advised to submit their applications early.