

## **CALL FOR EXPRESSION OF INTEREST**

### **Procurement of Official Laptops for Members of Network on Security Sector Reform in Nigeria (NetSSRIN) on the Civil Military Relations Project in Nigeria**

The CLEEN Foundation (formerly known as Centre for Law Enforcement Education) is a non-governmental organization established in January 1998 with the mission of promoting public safety, security, and accessible justice through empirical research, legislative advocacy, demonstration programs and publications, in partnership with government and civil society.

**Location:** Abuja

**Duration:** Tuesday, 17 September 2019 - Tuesday, 1 October, 2019.

**Broad Project objective:**

To strengthen dialogue and respect for human rights between the Military and civil populace and provide communities with opportunities to assess the efficacy of security force complaints redress mechanisms.

**Background:**

In the effort to emphasize frank discussions and to systematically monitor and address military perpetrated human rights violations, CLEEN has established “Network on Security Sector Reform in Nigeria” (NetSSRIN), a consortium of 12 civil society organizations drawn from the six geo-political zones, tasked with tracking military perpetrated human rights violations, and military responses to allegations of abuse. NetSSRIN is dedicated to monitoring and documenting urgent cases of human rights violations by the military and other security personnel and responses to allegations of abuse; defending and protecting human rights for all individuals with no discrimination based on ethnic, religion, origin, political opinion and gender. Evidence documented by the NetSSRIN is submitted to relevant decision makers at the domestic, regional and international level and used to publish to support legal proceedings.

To support the NetSSRIN members for the delivery of the above mandate, the project is providing for working tools that will aid collection and reporting of rights violations by security operatives.

**In view of the above, applications are invited from suitably qualified firms to bid for the supply of twelve (12) pieces of original laptops.**

**Laptop Specification:** Hp Notebook 15-Intel Core I3 15.6 Inches-2.7GHz-Webcam, 4GB RAM, 500GB HDD, WINDOWS 10+32GB FLASH DRIVE+ MOUSE

The Vendor must possess the following:

**Knowledge**

Applicant must be extremely knowledgeable about computers in general. Applicant should have expert knowledge of computer hardware, software, circuit boards, chips, processors and electronic equipment.

**Roles/Responsibilities:**

- Purchase the set of laptops with the right quantity, specifications and warrantee
- Deliver the laptops to CLEEN Foundation Abuja office.
- Work with the I.T Specialist in CLEEN Foundation to ensure that the Laptop are in good condition.

**Application Closing Date:** 1<sup>st</sup> October, 2019

**How to Apply:**

Interested and qualified vendors should submit their proposals, detailing relevant experience described above to **procurement@cleen.org** which must include the following:

- Statutory documents
- Submission of applications should be both soft copy and hard copy addressed to: **Procurement Unit, CLEEN Foundation, 26 Bamenda street of Abidjan Street, Wuse Zone 3, Abuja.**

**Selection Criteria**

All applications received will be reviewed by a Panel with a final selection based on principles of objectivity, impartiality and neutrality. CLEEN reserves the right to accept or reject any quotation, and to cancel the procurement process and reject all quotations at any time prior to award of Purchase Order, without thereby incurring any liability to the affected Supplier/s or any obligation to inform the affected Supplier/s of the ground for CLEEN’s action.

**NO PHONE CALLS PLEASE**