



CALL FOR EXPRESSION OF INTEREST

FOR PRODUCTION & PRINTING OF REPORT ON POLICY-BRIEF ON COUNTER-TERRORISM LEGISLATION IN NIGERIA: A FOCUS ON THE 1999 CONSTITUTION, THE EFCC ACT, THE MONEY LAUNDERING PROHIBITION ACT

INTRODUCTION

The CLEEN Foundation (formerly known as Centre for Law Enforcement Education) is a non-governmental organization established in January 1998 with the mission of promoting public safety, security, and accessible justice through the strategies of empirical research, legislative advocacy, demonstration programs and publications, in partnership with government and civil society. The CLEEN Foundation works through its headquarters in Abuja and three regional offices in Benin, Lagos and Owerri to implement program and projects across Nigeria and the West Africa sub region. Towards meeting CLEEN's research mandate, the organization is frequently contracting printing services, consisting primarily of documents in form of policy briefs, monographs and books. Thus, through a competitive bidding process, CLEEN Foundation wishes to invite applications from suitable printers to submit quotations for the printing and Production of Report on the Aforementioned Publication

LOCATION: Federal Capital Territory, Abuja

OBJECTIVE

The overall objective of this engagement is to undertake production and printing of 1000 copies of the under listed publication on “POLICY-BRIEF ON COUNTER-TERRORISM LEGISLATION IN NIGERIA: A FOCUS ON THE 1999 CONSTITUTION, THE EFCC ACT, THE MONEY LAUNDERING PROHIBITION ACT”

SCOPE OF WORK

The assignment will cover production and printing of the above publication:

Specifications: A4 size, Cover: Matt Card and Gloss Lamination

Sizes of documents/ Number of pages: 200 - 250 pages

SPECIFIC ROLES AND RESPONSIBILITIES

- Production of dummies' of the printing job for corrections and final approval
- Printing of 1000 copies of the publication
- Premium quality and 1-week time delivery

SUPERVISION

The selected vendor will work under direct supervision of the Programme and Information Technology Departments of CLEEN Foundation.

TIMEFRAME OF ENGAGEMENT

The estimated duration for the task is 7 days starting as soon as the resulting contract is signed by the selected vendor and CLEEN Foundation.

REQUIRED DOCUMENTATION/RESPONSE FORMAT

Interested vendors are expected to provide the following documents:

1. Statement of work with a proposed project plan reflective of timeframes and deliverables.
2. Profile of the organization.
3. A list of three related projects undertaken within the last two (2) years, similar in nature to the present task, including a brief description of the project
4. Financial Proposal covering costs of execution of the work
5. Contact of three recent client references from similar publication projects

HOW TO APPLY

Interested and qualified vendors should submit their proposals, with their experience and skills described above to: procurement@cleen.org which must include the following: Only shortlisted vendors will be contacted and successful applicants will be notified immediately if approved. Samples of similar work may be attached to the expression of interest in soft copies.

Deadline for submission of the expression of interest: Monday 18th January, 2021

NO PHONE CALLS PLEASE