

## **CALL FOR EXPRESSION OF INTEREST FROM PROSPECTIVE VENDORS FOR COMPREHENSIVE INSURANCE OF THREE (3) BRAND NEW 2020 FOUR WHEEL DRIVE TOYOTA HILUX WITH FULL CUSTOM DUTIES**

CLEEN Foundation (formerly known as Centre for Law Enforcement Education in Nigeria) is a non- governmental and non-profit organization established in January 1998 with the mission of promoting public safety, security, and accessible justice through the strategies of empirical research, legislative advocacy, demonstration programmes and publications, in partnership with government, civil society, and private sector.

### **Background**

In early 2020, the Federal Republic of Nigeria (FRN), United States of America and the Bailiwick of Jersey (collectively referred to as the “Parties”) signed a Trilateral Asset Agreement in order to enable a transparent and efficient repatriation of \$311 million for the benefit of the people of Nigeria. The Parties agreed that the forfeited assets shall be used exclusively for the purpose of financing the projects set out in Article 6 of the Asset Agreement and further described in Schedule 1 (the Projects), the payment of fees of the Monitoring Civil Society Organization (“Monitoring CSO”) and the independent designated auditor. The Projects are defined as: (a) the Lagos to Ibadan Expressway; (b) the Abuja to Kano Road; and (c) the Second Niger Bridge. The implementing agency for the Asset Agreement for the FRN is the Nigeria Sovereign Investment Authority (NSIA). The Asset Agreement required, among other things, that the Government of the Federal Republic of Nigeria (the “Government”) engage a Monitoring CSO to provide ongoing monitoring of the implementation of the Projects. In fulfilment of this requirement, the Federal Ministry of Justice acting on behalf of the Government retained CLEEN Foundation through an Engagement Contract dated February 10, 2021. Under the terms of the Engagement Contract, the Monitoring CSO is required to procure project equipment and materials required for its monitoring activities.

### **Broad objective:**

To provide comprehensive insurance coverage to the Three Toyota Hilux 4wheel drive with full Custom Duties in CLEEN Foundation offices in Lagos, Owerri and Abuja respectively.

In line with her broad objective, CLEEN Foundation is calling on suitable professional Insurance companies with license to do business in Nigeria to submit their proposals via the Expression of Interest advertised by CLEEN Foundation to provide full insurance coverage for Three (3) Brand-New Toyota Hilux 4wheel drive with full Custom Duties. Vendors are required to submit Letter of application together with Corporate Affairs Commission (CAC) Certificate and 2020 Tax Clearance Certificate.

### **In view of the above, applications are invited from suitably qualified professionals/companies to:**

- Provide full insurance coverage of three (3) Brand New Toyota Hilux 4wheel drive with full Custom Duties.

### **Material Specification:**

The qualified vendor is expected to PROVIDE FULL INSURANCE COVERAGE FOR THREE BRAND NEW TOYOTA HILUX 4 WHEEL DRIVE LOCATED AT CLEEN FOUNDATION OFFICES IN LAGOS, OWERRI AND ABUJA.

### **Requirements:**

- Applicant must have a registered company with the Corporate Affairs Commission.
- Applicant must have his or her company's Tax Clearance Certificate for the year 2020.
- Qualified Applicants MUST have over 10 years' experience in the Insurance industry and must have done at least over 10 similar jobs in relation to what the expression of Interest stated

### **Knowledge**

Applicant must be extremely knowledgeable about auto mobile insurance, car tracker especially on Toyota Hilux.

### **Roles/Responsibilities:**

- Qualified Applicants are expected to provide full insurance coverage of 3 Toyota Hilux located in Lagos, Owerri and Abuja.
- Qualified Applicant will work with the Administrative Officer and the Senior Driver to ensure the services are delivered.

### **Application Time Frame:**

CLEEN Foundation will start receiving application for expression of interest on Wednesday 4th of August 2021 and closes on Sunday 9th of August 2021.

### **How to Apply:**

Interested and qualified individuals should submit their proposals, detailing relevant experience and skills described above to **procurement@cleen.org** which must include the following:

- A Cover Letter detailing requirements, skills and experience as described above. Information on past related work is desirable.
- CVs with relevant experience (maximum of 3 pages) including two referees conversant with their work.
- Submission of applications should be both soft copy and hard copy address to **Procurement Unit, CLEEN Foundation**

**NO PHONE CALLS PLEASE**